

# Prepare for CARM Release 1 and 2: A Checklist

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## Release 1 – May 2021:

Set up your CARM Client Portal user account by acquiring a [GCKey](#) or using a [Sign-In Partner](#) and link to your business account

Create your business portal account and delegate authority to your employees and/or customs broker and/or trade consultant

View transactions posted to your account

Set up pre-authorized debit or make payments by credit card

Request and track the progress of rulings electronically

## Release 2 – TBD:

Set up your Importer Security Bond as this will be **MANDATORY** under CARM and **you will not be able to import without it**. You will no longer be able to use the customs brokers bond - speak with your customs broker or a surety company for assistance in obtaining a surety bond

Acquire a Business Number (BN9) and program account (RM account and/or Program ID)

Submit, correct and adjust a Commercial and Accounting Declaration (CAD), which will replace the current customs coding form (B3) and request for adjustment form (B2), also available via Electronic Data Interchange

Post and monitor security to participate in the [Release Prior to Payment](#) (RPP) program as an importer